

8 January 2001

Dear Councillor

AMENITIES SUB-COMMITTEE

A meeting of the Amenities Sub-Committee will be held at the **Saffron Walden Museum, Museum Street, Saffron Walden** on Thursday 18 January 2001 at 7.30 pm.

Yours faithfully

ELIZABETH FORBES

Chief Executive

**A G E N D A
PART I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 16 November 2000 (previously circulated).
- 3 Business arising.
- 4 Minutes of the meeting of the Bridge End Gardens Working Party held on 11 December 2000 (attached)
- 5 Business arising.

Items for decision

- 6 Ad hoc grant requests.
- 7 Best Value Review - Grants.
- 8 Draft Revenue Estimates 2001 – 2002 (to follow).

Items for information

- 9 Reports of representatives on outside bodies, if any.
- 10 Any other items which the Chairman considers to be urgent.

To:- Councillors Mrs C M Dean, Mrs C Down, D W Gregory, Mrs J I Loughlin, **Mrs J E Menell**, D J Morson, R J O'Neill, G W Powers, Mrs S V Schneider, R C Smith and A C Streeter.

Also to:- Ms S Kirkpatrick, N B Newman, E Planterose and A Watson (Museum Society), J Hurwitz (Uttlesford Sports Association); and A Hale (TIC Volunteers Representative).

Encs: Bridge End Gardens Working Party Minutes
Reports as listed on agenda

Lead Officer: Mrs S McLagan
Committee Officer: Mrs C Roberts

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee and Sub-Committee meetings and listen to the debate.

You also have the opportunity to ask questions or make statements before meetings of the Council and the Policy and Resources, Planning and Development and Community Services Committee. The "question time" takes place at 7.30 pm prior to the normal business of the meeting. You must give at least 2 working days notice if you intend to speak. Also, it would be helpful if you could let us know what the questions are, so that we can investigate the issue for you, if possible.

The agenda is split into 2 parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510550, Laurel Crowe on 01799 510433 or Maggie Cox on 01799 510434 or by fax on 01799 510550.